



08 21 2012 School Board Meeting

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 Gracie Gibbs, Spessard Holland Elementary](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the August 21, 2012 School Board Agenda as Revised 8 20 2012](#)

Attachment: [Florida Educational Equity Act Annual Update2011-2012.pdf](#)

Attachment: [Administrative and Instructional Recommendations Agenda 8-21-12 REV.pdf](#)

Attachment: [Revised Annual Contracts for School-Based and District Office Administrators 8-21-12 BD.pdf](#)

Motions:

Motion to accept the August 21, 2012 School Board Agenda as revised. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Special Recognitions

3. [C-3 Very Special Arts Winner, Kelvin Scott Brooks](#)
4. [C-4 Human Resource Professional of the Year](#)
5. [C-5 Florida Healthy School District](#)

Public Comments on Agenda Items

6. [C-6 Speakers](#)

Approval of Minutes

7. [C-7 Approve Minutes of the July 24, 2012 Special Budget Work Session](#)

Attachment: [07 24 12 Special Work Session Minutes.pdf](#)

Motions:	
Motion to approve the minutes of July 24, 2012 Special Work Session.	- PASS
Vote Results	
Motion: Dick Mullenax	
Second: Kay Fields	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye

Hazel Sellers	- Aye
Debra Wright	- Aye

8. [C-8 Approve Minutes of the July 24, 2012 School Board Meeting](#)

Attachment: [07 24 12 Tentative Budget Minutes.pdf](#)

Motions:	
Motion to approve minutes of the July 24, 2012 Special School Board Meeting to advertise the Tentative Budget.	- PASS
Vote Results	
Motion: Lori Cunningham	
Second: Kay Fields	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

9. [C-9 Approve Minutes of the July 31, 2012 Work Session](#)

Attachment: [07 31 12 Work Session Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the July 31, 2012 Work Session.	- PASS
Vote Results	
Motion: Tim Harris	
Second: Dick Mullenax	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye

Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

10. [C-10 Approve Minutes of the July 31, 2012 School Board Meeting](#)

Attachment: [07 31 12 School Board Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the July 31, 2012 School Board Meeting.	- PASS
Vote Results	
Motion: Debra Wright	
Second: Lori Cunningham	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

Approval of Consent Agenda

11. [C-11 Approve Consent Agenda](#)

Motions:	
Motion to approve the Consent Agenda.	- PASS
Vote Results	
Motion: Tim Harris	
Second: Dick Mullenax	

Lori Cunningham	- Aye
Kay Fields	- Nay
Tim Harris	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye
Debra Wright	- Aye

New Administrator Announcements

12. [C-12 New Administrators](#)

Attachment: [Tenoroc High - J Looney.pdf](#)

Attachment: [Bartow Elementary Academy - A Campbell.pdf](#)

Attachment: [KHS APC Aerospace Academy - K Smith.pdf](#)

Attachment: [Haines City High - P Butler.pdf](#)

Consent

Administration - Office of School Choice

13. [C-13 Fifth Modification for Achievement Academy](#)

Attachment: [Achievement Modification BM 8.21.12.pdf](#)

Business Services General Items

14. [C-14 4th Quarter Fiscal Year Ending 2012 Disposition](#)

Attachment: [4th Qtr FY12 Disposition Rpt.pdf](#)

Attachment: [4th Qtr FY12 Disposition Summary.pdf](#)

15. [C-15 Conflict of Interest Waiver](#)

Attachment: [Conflict of Interest Waiver.pdf](#)

16. [C-16 Bid Recommendations](#)

Attachment: [Bid Rec 8-21-12.pdf](#)

17. [C-17 2012-2013 A la Carte Price List](#)

Attachment: [a la carte price list 2012_2013 for board approval.pdf](#)

Business Services Contracts

18. [C-18 Agreement with Maxim Healthcare Services, Inc., \\$122,100.00](#)

Attachment: [Maxim Budget Impact--2013.pdf](#)

Attachment: [Maxim School Board Summary-Maxim 2013.pdf](#)

Attachment: [PCSB Maxim Contract FINAL 2012-08-02.pdf](#)

Attachment: [Maxim STATEMENT OF WORK--2013.pdf](#)

19. [C-19 Agreement with Pro Med Healthcare Services, LLC, \\$70,000.00](#)

Attachment: [Pro Med statement of work 12-13.pdf](#)

Attachment: [Budget ImpactPRO MED 12-13.pdf](#)

Attachment: [Pro Med Healthcare Agreement.pdf](#)

20. [C-20 Renewal of Contract with the Hewlett Packard Company, \\$69,454.92](#)

Attachment: [6 - HP contract renewal.pdf](#)

Attachment: [6 - HP BIA.pdf](#)

21. [C-21 Agreement with Cambridge Education for the Re-Calibration of Principals & Trainers, \\$87,400.00](#)

Attachment: [Polk County - 180 administrator calibration Autumn 2012.pdf](#)

Attachment: [School Board Summary Cambridge 7.31.12.pdf](#)

22. [C-22 2012-2013 Supplemental Educational Services \(SES\) Provider Agreements, \\$2,634,728.00](#)

Attachment: [Sch Bd Summary SES Provider Agreement-Contract 8.21.12.pdf](#)

Attachment: [BIA SES Provider Agreement-Contract 12-13.pdf](#)

Attachment: [SES CONTRACT-Final 2012-13.pdf](#)

23. [C-23 2012-2013 School Resource Officer Agreements, \\$2,169,151.47](#)

Attachment: [SRO 2012.13 CSAs.pdf](#)

Attachment: [SRO 2012.13 BIA.pdf](#)

Attachment: [SRO 2012.13 Statement of Work .pdf](#)

24. [C-24 CSAs for Sports Officials Associations & Track Timing Management Co., \\$256,700.00](#)

Attachment: [NEW CSA CBBUA 2012-13.pdf](#)

Attachment: [NEW CSA XC -Track 2012-13.pdf](#)

Attachment: [NEW CSA LR Football Assn 2012-13.pdf](#)

Attachment: [NEW CSA LR Wrestling Assn 2012-13.pdf](#)

Attachment: [NEW CSA LRVolleyball Assn 2012-13.pdf](#)

Attachment: [NEW CSA CFR Soccer Assn 2012-13.pdf](#)

Attachment: [NEW CSA LR Basketball Assn 2012-13.pdf](#)

Attachment: [NEW CSA LR Softball Assn 2012-13.pdf](#)

25. [C-25 Agreement with Educational Based Services, Inc., \\$510,720.00](#)

Attachment: [BUDGET IMPACT ANALYSIS EBS 12-13.pdf](#)

Attachment: [EBS 2012-2013.pdf](#)

Attachment: [EBS STATEMENT OF WORK 12-13.pdf](#)

Business Services Donations - CASH

26. [C-26 \\$3,500 Donation from the Lowe's Toolbox for Education Program to Bill Duncan Opportunity Center](#)

27. [C-27 \\$2,000 Donation from the Winter Haven Elks Lodge to Winter Haven High School](#)

28. [C-28 \\$1,000 Donation from the Wal-Mart Foundation, Inc. to Winter Haven High School](#)

Business Services Purchasing Items For Learning - Title I

29. [C-29 Purchase of Instructional Materials from American Reading Company, Title I, \\$214,704.00](#)

Attachment: [Price Quote Prop #36536 American Reading \(Action 100\) OJP.pdf](#)

Attachment: [Req #10537220 - American Reading Co \(Action 100\).pdf](#)

Attachment: [S.Source Ltr Revised - American Reading Co \(Action 100\) 8.6.12.pdf](#)

Attachment: [BIA-American Reading Co Action 100 2012-13.pdf](#)

Business Services Purchasing Items for Learning Support

30. [C-30 Purchase of Excent Online Maintenance & Support from the Excent Corp., ESE, \\$143,154.00](#)

Attachment: [Excent polk inv 11445.pdf](#)

Attachment: [Excent BUDGET IMPACT ANALYSIS 2012-13-ExcentOnline.pdf](#)

Attachment: [Excent Sole Source - Polk.pdf](#)

Attachment: [Excent NameChange.pdf](#)

Facilities & Operations General Items – Architectural Services

31. [C-31 Project #C-00265 - Elementary "L" - New School \(Bailey Road, Mulberry\)](#)

Attachment: [BMK - Contract.pdf](#)

Facilities and Operations General Items - Maintenance Services

32. [C-32 Demolition of Eighteen Portables](#)

Attachment: [Summer 12 Portable Demo Request.pdf](#)

Facilities & Operations Contract Changes – Construction Services

33. [C-33 Project C-00273-Winter Haven Senior-Master Plan \(Phase 2\)](#)

Attachment: [c273ph2pb36r.pdf](#)

34. [C-34 Project #C-00247-Caldwell Elementary-Cafeteria Addition & Remodel](#)

Attachment: [c247pb19.pdf](#)

Facilities & Operations - Project Requests

35. [C-35 Project #P-01362 - Ft. Meade Middle/Senior - Building 4 Renovations](#)

Human Resource Services General Items

36. [C-36 Revision of Annual Contracts for School Based and District Office Administrators](#)

Attachment: [Revised Annual Contracts for School-Based and District Office Administrators 8-21-12 BD.pdf](#)

37. [C-37 Revised Certification Procedures Manual](#)

Attachment: [Revised Employment and Certification Manual 8-21-12 BD.pdf](#)

Human Resource Services Recommendations

38. [C-38 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: [Administrative and Instructional Recommendations Agenda 8-21-12 REV.pdf](#)

Minutes:

****Approved Personnel Recommendations
are recorded in
Supplemental Minutes Book
74-A-12, pages 35-53.****

39. [C-39 Recommendations for Non-Instructional Personnel Actions](#)

Attachment: [Non-Instructional Recommendations Agenda 8-21-12.pdf](#)

Minutes:

**** Approved Personnel Recommendations
are Recorded in
Supplemental Book 74-A-12,
Pages 35 - 53. ****

40. [C-40 Recommendations for Temporary Duty Assignments](#)

Attachment: [8-21-12 TDA.pdf](#)

Minutes:

**** Approved Personnel Recommendations
are Recorded in
Supplemental Book 74-A-12,
Pages 35 - 53. ****

Human Resource Services Requests for Revised Job Descriptions

41. [C-41 Revised Job Description - Specialist, Assessment, Accountability and Evaluation](#)

Attachment: [Revised Job Description - Specialist, Assessment, Accountability and Evaluation 8-21-12 BD.pdf](#)

42. ~~C-42 Revised Job Description - LPN-8~~

Attachment: ~~Revised Job Description - LPN-8 8-21-12 BD.pdf~~

43. [C-43 Revised Job Descriptions for Principal and Assistant Principal](#)

Attachment: [Revised Job Descriptions for Principal and Assistant Principal 8-21-12 BD.pdf](#)

Human Resource Services Annual Items

44. [C-44 2011-2012 Annual Equity Update](#)

Attachment: [2011-12 Equity Update Executive Summary 8-21-12 BD.pdf](#)

Attachment: [Florida Educational Equity Act Annual Update 2011-2012.pdf](#)

Learning General Items

45. [C-45 Student Dues and Fees for 2012-2013](#)

Attachment: [Dues and Fees New.pdf](#)

46. [C-46 New Administration Evaluation System](#)

Attachment: [5 23 12 Polk County Schools - FSLA District Evaluation System Template.pdf](#)

- Attachment: [SB Summary Administrative Evaluation 8.8.2012.pdf](#)
- Attachment: [4.30.12 Polk County Schools Addendum 2 - School Leaders Professional Improvement Plan 2012-2013.pdf](#)
- Attachment: [Principal Evaluation System Approval, Polk.pdf](#)
- Attachment: [Polk County Schools Addendum to Model Administrator Evaluation System 2012-2013..pdf](#)

Learning Support General Items

- 47. [C-47 Waive of Bidding - Purchase of Materials for English Language Learners \\$277,844.77](#)

- Attachment: [Santillana Quotes Part 1.pdf](#)
- Attachment: [Santillana Quotes Part 2.pdf](#)

Support Services Field Trip Requests

- 48. [C-48 Out of State Field Trips](#)

- Attachment: [field trip form-agenda 8.21.12.pdf](#)

Regular

Administration - Office of School Choice

- 49. [R-49 Name Clarification for John Snively Elementary](#)

- Attachment: [BM Snively Name Clarification 8.21.12.pdf](#)

Motions:

Motion to approve the name change from John Snively Elementary School of Choice to John Snively Elementary. - PASS

Vote Results

Motion: Debra Wright

Second: Kay Fields

Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Dick Mullenax	- Aye
Frank O'Reilly	- Aye
Hazel Sellers	- Aye
Debra Wright	- Ave

Administration - School Board

50. [R-50 Nominees for the Sales Tax Oversight Committee](#)

- Attachment: [Ashley Troutman Bio \(KF\) 7-23-12.pdf](#)
- Attachment: [Al Dorsett Bio \(HS\) 7-31-12.pdf](#)
- Attachment: [Darrell Chapper Bio \(DW\) 7-24-12.pdf](#)
- Attachment: [Fred Ryder Bio \(LC\) 7-18-12.pdf](#)
- Attachment: [Gregory T Bell Bio \(DW\) 7-24-12.pdf](#)
- Attachment: [Samuel Simmons Bio \(DM\) 7-31-12.pdf](#)
- Attachment: [Larry Madrid Bio \(HS\) 8-2-12.pdf](#)
- Attachment: [Sam H Killebrew Bio \(DW\) 7-24-12.pdf](#)
- Attachment: [Kathryn Koch Bio \(KF\) 7-23-12.pdf](#)

Motions:

Motion to approve the nominees for the Sales Tax Oversight Committee:

Fred Ryder, Al Dorsett, Larry Madrid, Sam Simmons, Kathryn Koch, Ashley Troutman, Gregory Bell, Darrell Chapper, and Sam Killebrew. - PASS

Vote Results

Motion: Lori Cunningham

Second: Debra Wright

- Lori Cunningham - Aye
- Kay Fields - Aye
- Tim Harris - Aye
- Dick Mullenax - Aye
- Frank O'Reilly - Aye
- Hazel Sellers - Aye
- Debra Wright - Aye

Public Hearing

Superintendent's Report

51. [Superintendent's Report](#)

Minutes:

Dr. Nickell welcomed students and staff back to an exciting new year.

The Superintendent reported that for the first time eight Polk County public schools joined with 214 other Florida schools with access to Microsoft's IT Academy to become Microsoft certified. Florida is the first state in the nation to offer the program at the middle school level.

A group of 40 students, parents, teachers, and guests from Kathleen High School's Aerospace Academy and the Lakeland Aero Club were allowed to witness Curiosity's historic landing on Mars through a live feed at the John F. Kennedy Space Center.

The next work session will be at 12:30 PM, Tuesday, September 4, 2012 to be held in the Superintendent's Conference Room followed by the 5:00 PM School Board meeting located in the auditorium located at 1915 S. Floral Avenue.

Attorney's Report

Auditor's Report

52. [R-52 Internal Audit Services Audit Plan 2012-13](#)

Attachment: [AUDIT PLAN 2012-13.pdf](#)

Motions:

Motion to approve the 2012-2013 Internal Audit Services Plan. - PASS

Vote Results

Motion: Kay Fields

Second: Tim Harris

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Dick Mullenax - Aye

Frank O'Reilly - Aye

Hazel Sellers - Aye

Debra Wright - Aye

Board Members' Report

53. [Frank O'Reilly, District 1](#)

Minutes:

Mr. O'Reilly congratulated retiring Director of Student Services, Linda Troupe, for her 39 years of dedicated service.

He commented that he learned on a recent trip to Chicago, 17 young men murdered that weekend. Statistics report that since 2001 approximately 2000 young soldiers were killed in Afghanistan but during that same time frame in Chicago, 5300 people were murdered; 98% were young black males. He provided the information to encourage mentors to take an active part in our youth. Mr. O'Reilly stated that we need 1000 black professional men to mentor our youth.

54. [Lori Cunningham, District 2](#)

Minutes:

Mrs. Cunningham welcomed back students and employees and wished them a successful year.

She voiced appreciation to the Lake Wales Area Chamber of Commerce for hosting the 2012 Business Education Welcome Back breakfast reception last week for the Lake Wales area schools.

55. [Hazel Sellers, District 3](#)

Minutes: Mrs. Sellers wished everyone the best school year ever.

56. [Dick Mullenax, District 4](#)

Minutes: No report.

57. [Kay Fields, District 5](#)

Minutes: No report.

58. [Debra Wright, District 6](#)

Minutes:

Mrs. Wright read a piece she wrote this morning, "Calling All Life Savers".

59. [Tim Harris, District 7](#)

Minutes: Mr. Harris commented he was very impressed with the smooth first couple of days at the five schools he visited.

Public Comments Addressing Items Not on Agenda

60. [SPEAKERS](#)

Minutes:

None

Adjournment

Meeting adjourned at 5:49 PM. Minutes were approved and attested this 4th day of September, 2012.

Hazel Sellers, Board Chair

Sherrie B. Nickell, Ed. D, Superintendent